

Finance Committee Meeting Minutes

Valley Regional Fire Authority



Meeting Date: January 14, 2024
Time: 5:00 p.m.
Location: 1101 D St NE, Auburn, WA 98002

I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Member Backus called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Osborn (excused), Member Backus, and Member Garberding.

Staff members present included Deputy Chief Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, and Clerk of the Committee Stefanie Harper.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

The minutes of the December 10, 2024, Regular Meeting were reviewed.

There being no questions or discussion, Member Garberding moved, and Member Backus seconded to approve the Minutes of the December 10, 2024, meeting.

MOTION CARRIED UNANIMOUSLY 2 - 0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 212451 through 212518 in the amount of \$723,860.63 and electronic payments in the amount of \$61,514.87 totaling \$785,375.50 dated January 15, 2025.

2. Payroll

Payroll electronic deposit transmissions in the amount of \$2,355,219.30 for the period covering December 1, 2024, to December 31, 2024.

There being no further discussion or questions regarding Claims or Payroll, Member Garberding moved, and Member Backus seconded to approve and move to the full Board, the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 2 - 0

V. RESOLUTIONS & MOTIONS

A. Staffing Level Increase

DC Day stated that staff is seeking authorization to expand the CARES Team by hiring two additional social workers, increasing the team from two to four, excluding the two temporary, grant-funded positions focused on opioid use disorder. To address the growing and persistent demand, CARES

staff and VRFA leadership recommend these additions, along with an internal team reorganization, to be completed before the end of Q3 2025.

There being no further discussion or questions, Member Garberding moved, and Member Backus seconded to approve and move to the full Board the addition of two Social Workers.

MOTION CARRIED UNANIMOUSLY 2 – 0

VI. INFORMATION/DISCUSSION

There was no information or discussion.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:05 p.m.

Dated this 11th day of February 2025.

Nancy Backus
Lynda Osborn
Chair

S. Harper
Stefanie Harper
Clerk of the Board