

Finance Committee Meeting Minutes Valley Regional Fire Authority



Meeting Date: November 12, 2024
Time: 5:00 p.m.
Location: 1101 D St NE, Auburn, WA 98002

I. CALL TO ORDER, 5:00 P.M., Hybrid @ VRFA Station 31 and Zoom:

Member Osborn called the VRFA Finance Committee Regular Meeting to order at 5:00 p.m.

Members present included Chair Osborn, Member Backus, and Member Garberding.

Staff members present included Deputy Chief Tim Day, Deputy Chief Rick Olson, CFO Mark Horaski, and Clerk of the Committee Stefanie Harper.

II. AGENDA MODIFICATIONS

There were no agenda modifications.

III. APPROVAL OF MINUTES

A. Minutes

The minutes of the October 8, 2024, Regular Meeting were reviewed.

There being no questions or discussion, Member Garberding moved, and Member Backus seconded to approve the Minutes of the October 8, 2024, meeting.

MOTION CARRIED UNANIMOUSLY 3 - 0

IV. CONSENT ITEMS

A. Vouchers

1. Claims

Check numbers 212295 through 212371 in the amount of \$590,003.46 and electronic payments in the amount of \$84,658.08 totaling \$674,661.54 dated November 13, 2024.

2. Payroll

Payroll electronic deposit transmissions in the amount of \$2,660,382.75 for a grand total of \$2,660,382.75 for the period covering October 1, 2024, to October 31, 2024.

There being no further discussion or questions regarding Claims or Payroll, Member Garberding moved, and Member Backus seconded to approve and move to the full Board, the Claims and Payroll.

MOTION CARRIED UNANIMOUSLY 3 - 0

V. RESOLUTIONS & MOTIONS

A. Resolution No. 203

Deputy Chief Day stated Per Policy 6532 and RCW 39.33.010, the VRFA may dispose of surplus property no longer of value or use. The following items have been deemed surplus due to the closure of the Dive Program and will be sold through Bidadoo, Inc.

- AF66: A 2001 Aid Car, formerly used as a Dive Unit, has exceeded its lifespan.
- AF69: A 2008 boat and trailer used to support the Dive Program.
- Evinrude Boat Motor: Previously used with the Dive Program.

There being no further discussion or questions regarding Resolution 203, Member Garberding moved, and Member Backus seconded to approve and move to the full Board, Resolution 203.

MOTION CARRIED UNANIMOUSLY 3 – 0

VI. INFORMATION/DISCUSSION


CFO Horaski noted that the preliminary budgets were presented to the Board, with no feedback received. Public hearings on the budgets are scheduled for tonight’s Board of Governance meeting, and there have been no changes to the property tax or revenue projections. Following tonight’s hearings, the budgets will be formally adopted at a Special BoG meeting tomorrow.

VII. ADJOURNMENT

There being no further business for the Committee, the meeting was adjourned at 5:02 p.m.

Dated this 10th day of December 2024.


Lynda Osborn
Chair


Stefanie Harper
Clerk of the Board